

~ Welcome to KKFO Teglholm ~

...we are an after school club for the children in both schools
Skolen i Sydhavnen & the European school Copenhagen

Opening hours:

School days 06:15-17:00

- we send the children to school at 07:50 each morning and are open to receive them again when the schools close.

School holidays: 07:00-17:00

- you are required to register your child's day off/holidays or enrollment in the KKFO via Tabulex/sfoweb
- your child needs to be at the KKFO by 09:30 at the latest each day
- certain days are designated field trip days..these usually occur between the hours 09:30-15:00

Closed:

December 22th. – January 1st. (Both days included)

May 26th. (The day after Ascension Day 'kristihimmelfartsdag')

Registration:

We are obliged to register your Childs presence and absence each day. This is done via an electronic checking-in system, which your child is required to do every day he/she attends the KKFO. We will contact you if your child does not turn up, and we haven't received any information from you. it would therefore be to everybody's benefit if you would please remember to inform the KKFO of any eventual days off, doctors/dentist appointments and/or sickness.

We also need to be informed if any other person than yourself comes to collect your child.

If we are not informed, we are not allowed to let your child leave the KKFO!

Your child MUST check themselves in and out each day, and also say goodbye to a member of staff!

Departments:

0. Kl. SiS & ESCPH:	2nd floor parallel to the water
1.-2. Kl. SiS:	2nd floor parallel to Teglholmsgade
1.-3. kl. ESCPH:	3rd floor
3.-5- kl.:	4th floor

School collaboration:

All rooms are jointly occupied/used by both departments (school & KKFO)

The children will -usually- occupy the classrooms in the mornings and be able to use the common rooms when needed.

The KKFO will preside over the common rooms during the afternoon, and will have the possibility to use the classrooms if needed.

The school has been designed and built with the new school reform in mind; this means that all members of staff, teachers and pedagogues alike, will be working closely together in order to build and develop a strong and harmonious working relationship.

The European school has had a wish to have as few KKFO staff in school hours as possible. Therefore there are six pedagogues assigned to participate in school hours. In addition to that, there are two assistants in the KKFO hours.

The pedagogues have weekly meetings with the teachers to discuss and plan mutual topics.

Enrollment: there is a guarantee for enrollment into the KKFO from both schools.

You can enroll your child by either contacting 'pladsanvisningen' or directly to the head of KKFO.

You can cancel your enrollment in the KKFO by giving notice from the 1st day of each month. (a month's notice is required!)

Payment: the fee for a child is 1.011 kr. per month. You will receive your invoice from 'pladsanvisningen'.

Please be aware that the price may differ if you reside in another municipality!

July is free of charge!

Kind regards,

Michael R. Langkilde

Head of KKFO

Skolen i Sydhavnen – KKFO Teglholmen

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En skole i
Københavns
Kommune